

**SAMPLE COVER LETTER TO THE OTHER PARENT WHO HAS AGREED TO SIGN
A CONSENT, WAIVER OR DENIAL OF PATERNITY**

Date:

To: [Non-Custodial Parent]

Address:

Dear _____:

Thank you for agreeing to sign the _____ form. As we talked about, my husband/wife/partner is wanting to adopt our child _____. This would be done by filing a Stepparent Adoption Request in _____ County.

We can file the Stepparent Adoption Request if you agree to the adoption and sign the enclosed _____ form. You mentioned that you agree with the adoption and that you would sign a _____ form. This will allow the adoption to proceed without any further action on your part and without the need for us to file and serve any additional paperwork, documentation, or notices to you.

If you still believe this stepparent adoption is the best for our child, kindly take two originals of the enclosed _____ form to a local notary public for signature. The notary will most likely require a fee for each page that it notarized. We have enclosed a check to cover those amounts.

Once you have signed these documents, kindly return at least two signed, originals using the enclosed, self-addressed, stamped envelope.

Please know that your cooperation is greatly appreciated and please know that once you sign the _____ form and the Adoption is granted, any future child support obligations will end.

If you have any questions about your rights or the adoption process, you should talk to an attorney who may specialize in these types of matters or a family law attorney.

Thank you.

Sincerely,